

## Congress Information

### Registration Desk

The Registration Desk is located at the entrance of the 3rd Floor and is open during the following hours:

April 8 (Sat)     10:50-17:00  
 April 9 (Sun)    08:00-15:00

### Registration Fee (For On-site)

| Category                            | Price      |
|-------------------------------------|------------|
| Delegate                            | JPY 50,000 |
| Student                             | JPY 25,000 |
| Accompanying Person (family member) | JPY 10,000 |

\*Gala Dinner is included in the registration fee; however, priority is given to those who pre-registered for the event.

### Payment Method

Payment must be made by credit card.

Accepted credit cards are VISA, MasterCard, Diners Club, AMEX, and JCB.



### Name Badge, Certificate and Program Book

You are requested to come to the Registration Desk to pick up your congress kit within the above time frame. The name badge is mandatory for access to all sessions and social events during the congress.

### Cloak Room

Cloak Room is located at 307 on the 3rd Floor and is open during the following hours:

April 8 (Sat)     10:50-18:00  
 April 9 (Sun)    08:00-16:30

### Internet Access

Free WiFi is available on the 3rd and 4th floors in the Kobe International Conference Center. WiFi details will be announced onsite.

### Coffee Break

Provided outside Room 1 (301) during the following hours:

April 8 (Sat)     14:35-14:50  
 April 9 (Sun)    10:25-10:40 / 14:15-14:30

### Luncheon Seminar

Lunch boxes will be available at Room 1 (301) during the following hours:

April 8 (Sat)     12:10-13:10     Luncheon Seminar 1  
 April 9 (Sun)    11:50-12:50     Luncheon Seminar 2

## Social Event

### - Gala Dinner

Date: Saturday, April 8

Time: 18:00-20:00

Place: Banquet Hall Kairaku, B1 Floor, Kobe Portopia Hotel

Fee: Included in the registration fee

\*Priority is given to those who pre-registered for the event.

## Safety and Security

Please do not leave valuable things unattended at any time, whether inside or outside session.

## Congress Etiquette

- Participants are advised not to photograph or video and voice record any sessions without the author's consent. Participants are also advised to obtain consent from authors before citing any of their work presented at the congress.
- Switch your mobile phone to silent mode or turn it off completely during the sessions. Turn off the volume of other electronic devices such as, PC and DVD, and reduce screen brightness. We appreciate your cooperation.

## Prevention Measures against COVID-19

1. If you have a fever or COVID-like symptoms, Please inform the staff at the Registration Desk, You may request to purchase an antigen test kit for self-testing.
2. Wear your facemask.
3. Hand sanitizers are placed around the congress venue. Clean and disinfect your hands thoroughly.
4. Follow the rules and regulations of the facility.

## Instructions for Chairs

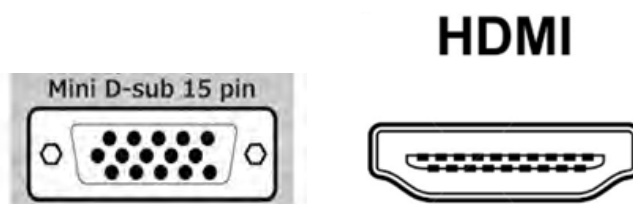
1. Please come to your session room 15 minutes before your session starts. The seat for next chair will be in the front row on the right.
2. Please proceed with the session per the following time allocation.

## Instructions for Presentation

### I. Oral Presentation

1. The time allotted for each presentation is scheduled as follows:
  - Opening Lecture .....30 min incl. Q&A
  - Special Lecture 1, 3, 4, 6 .....60 min incl. Q&A
  - Special Lecture 2, 5 .....40 min incl. Q&A
  - Symposium 1, 2, 3 .....20 min + 5 min Q&A
  - Educational Seminar .....30 min incl. Q&A
  - Luncheon Seminar 1, 2 .....30 min incl. Q&A
  - Outstanding Award 1, 2 .....8 min + 4 min Q&A
  - Oral 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 .....8 min + 4 min Q&A
2. All presentations will be done on PC.
3. PCs with Windows 10 and PowerPoint 2013, 2016 are to be used onsite.  
Macintosh users: Please bring your own computer for your presentation.
4. Please bring your own PC or presentation data (PPT) saved in a storage device. Acceptable storage devices are CD-R and USB Flash memory only.

5. Audio, video and animation are playable on the PCs used onsite. If you are bringing your presentation data in storage devices, please make sure that the data is compatible with Media Players for Windows.
6. Standard PC fonts for Windows should be used. Recommended slide size is 16:9.
7. If you are using your own PC, please make sure to bring an AC adaptor (standard 2-pin type) to charge your PC. For projector output purposes, a VGA cable or HDMI cable will be provided. Please confirm whether your PC is equipped with a VGA port (mini D-sub 15 pin type) or HDMI port. If you use a different type of port to connect to an external monitor, please bring a converter with you. Please turn off your screen saver and power saving settings in advance, especially if your presentation includes video and sound.



8. Please bring your PC or presentation data to the PC Preview Desk at least 30 minutes prior to your presentation to register and submit it for testing the connection and viewing your file.
9. The PC Preview Desk will be located at the lounge area of 3rd floor and will open during the following hours:
 

|               |             |
|---------------|-------------|
| April 8 (Sat) | 10:50-16:30 |
| April 9 (Sun) | 08:00-14:30 |
10. Please use the mouse on the podium for your presentation. You are required to handle your data yourself by using the mouse.
11. The copied data of your presentation will be deleted by the secretariat after the congress.

## II. Disclosure of Conflicts of Interest (COI)

### Example of declaration in slides

All presenters must declare their COI status on the first presentation slide (or immediately after the title and presenters) as below.

e.g. 1)

**ACRI 2023**  
**COI Declaration**  
 Affiliation Name (all presenters)  
 The presenter has no conflict of interest with any corporate organizations relating to this presentation.

e.g. 2)

**ACRI 2023**  
**COI Declaration**  
 Affiliation Name (all presenters)  
 The presenter has conflicts of interest with the corporate organizations below:  
 Name of organizations

## Outstanding Award

Seven outstanding abstracts have been selected by the organizing committee for receiving the Outstanding Award. All presentations will be carried out during Outstanding Award 1 & 2 of the program. Each presenter will receive a prize of JPY 30,000 in cash during the Award Ceremony on Sunday, April 9.

\*For Japanese participants

## 専門医単位について

ACRI 2023に参加された方は、下記のとおり単位取得が可能です。

1. 日本産科婦人科学会専門医研修出席証明（10点）および日本専門医機構学術集会参加単位（3単位）
  - ・当日受付にて 「JSOGカード/JSOGアプリ会員証」による出席証明を行いますので、会員の皆様は「JSOGカード/JSOGアプリ会員証」をご持参ください。
  - ・JSOGカード/JSOGアプリ会員証をご持参の会員の方  
JSOGカード/JSOGアプリ会員証にて参加登録いただいた方は、専門医研修出席証明が電子的に登録されます。
  - ・JSOGカード/JSOGアプリ会員証を未受取・お忘れ等でお持ちでない会員の方  
参加登録時に、JSOGカード/JSOGアプリ会員証をお持ちでない方は当日受付にご用意いたします芳名帳にご記名をお願いいたします。事務局で代理登録させていただきます。
2. 日本専門医機構単位付与講習  
以下のセッションで講習受講証明を行います。1と同様、「JSOGカード/JSOGアプリ会員証」による（当日お持ちでない方は芳名帳への記名による）講習受講証明を行います。
  - ・ Special Lecture 1、3、4、6 - 日本専門医機構、産婦人科領域講習 / 各1ポイント
  - ・ Luncheon Seminar 1、2 - 日本専門医機構、産婦人科領域講習 / 各1ポイント

### Contact

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